

REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

Date: 6		ver: Sue Guenter-Schlesinger; Caitlin	RFA #18-56	
McGrane				
Name of Person(s) Requesting Assistance:				
Contact Numbers (telephone, e-mail, etc.):				
Status of Person(s) Interviewed (title, position, student status, etc.): Student				
Requested Assistance Pertaining To (name, position, policy, project, etc.):				
, student				
o the best of your knowledge, please fill out the following:				
terviewee Status: Male □ Female x Administrator □ Faculty □ Staff □ Student x oncern Regarding: Male x Female □ Administrator □ Faculty □ Staff □ Student x				
Ategory: (Please check at least one) ☐ Age ☐ Color ☐ Creed ☐ Disability ☐ Veteran Status ☐ Marital Status ☐ National Origin ☐ Race ☐ Religion ☐ Retaliation ☐ Sexual ☐ Sexual ☐ Sexual Orientation ☐ Employment ☐ Genetic ☐ Harassment ☐ Gender Identity or Expression				
Time Line				
Date	Item	Comme	ents	
6/5/18	and Michelle Langstraat (CASAS) stop by EO Office to schedule an appointment	Appointment confirmed for 6/7/18.		
6/7/18	SGS & CM meet with & & Michelle Langstraat	told SGS that on March 17, 2018, she had invited a frience over to her room, then fallen asleep before he got there said the friend was able to get into the building, then came to her room and crawled in bed with her. said that while she was still half asleep, pulled on top of him and was grinding on her. said was kissing her neck. indicated he gave her hickies did not ask for consent before engaging in this conduct, nor did ever give consent. said this continued for about 20 minutes later, when she told him they needed to leave to meet people for dinner. indicated she did not wish to file a formal complaint and that the only thing she wanted to happen was for to get into the rank and not for him to be purished.		

9/26/18	CM phone call to	CM called at at No answer. CM left a VM identifying self and saying she wanted to check in with Asked to call her back and left callback number.
11/13/18		CM never received a call back from indicating she was seeking any assistance from the EO Office. RFA closed.